

LEATHERCRAFT CUSTOM ORDER WORKSHEET

Please note: All Custom Orders require extended lead time: 12 weeks MINIMUM.

Custom continues to grow in importance for us. Given the growth in volume we have come to the point where we need to formalize our systems. From this point on, the attached form must be used to order a custom piece of furniture. It is hoped that by making the process more concrete, we can eliminate any misunderstandings. Thank You.

DATE: _____ PO #: _____
COMPANY: _____ SIDEMARK: _____
ADDRESS: _____
PHONE: _____ FAX: _____
CONTACT: _____ EMAIL: _____

STYLE NO. _____ QUANTITY: _____

LEATHER/FABRIC/COM TO BE USED: _____

CUSTOM DIMENSIONS:

OUTSIDE: H _____ W _____ D _____ ARM: H _____ W _____
INSIDE: H _____ W _____ D _____ SEAT: H _____

SEAT CUSHIONS: _____ BACK CUSHIONS: _____
FINISH: _____ TRIM: _____

PICTURE/DIAGRAM OR SKETCH WITH CUSTOM DESCRIPTION: Please attach separate page if needed.

Special instructions such as: bench seat cushion, knife edge cushions, leg change, etc.

PRICING: _____

50% DEPOSIT DUE or CREDIT APPROVAL BEFORE PRODUCTION BEGINS

Please sign with your approval and return to Leathercraft: _____

CC: Sales Rep _____

Thank you for your custom request.